



# Checklist for your 2019 Rental Property

<b>Details of Property</b>	
Address	
Dates rented or available for rent during the period 01/07/2018 to 30/06/2019	
<b>Did you purchase a rental property during 01/07/2018 to 30/06/2019?</b>	
Please provide a copy of the offer & acceptance contract and the final settlement statement for this event.	
<b>Did you sign a contract to sell your rental property during 01/07/2018 to 30/06/2019?</b>	
Please provide a copy of the offer & acceptance contract and the final settlement statement for both the sale and the purchase	
<b>Did you receive any rent?</b>	
Please provide an annual income & expenses summary from your property manager or other documentation to support your income received	
<b>Were any of the following expenses incurred for your rental?</b>	
Please bring in a summary of these expenses or the receipts :	
Advertising for Tenants	<input type="checkbox"/>
Body Corporate Levies	<input type="checkbox"/>
Cleaning	<input type="checkbox"/>
Council and Water Rates	<input type="checkbox"/>
Gardening / Lawn mowing	<input type="checkbox"/>
Insurance (Building, Contents, Landlords etc.)	<input type="checkbox"/>
Interest & Bank Charges (please provide your loan statements)	<input type="checkbox"/>
Land Tax	<input type="checkbox"/>
Pest Control	<input type="checkbox"/>
Property Agent Fees	<input type="checkbox"/>
Stationery, Telephone & Postage	<input type="checkbox"/>
Repairs & Maintenance	<input type="checkbox"/>
Water, Electricity / Gas	<input type="checkbox"/>
Other	<input type="checkbox"/>
<b>Was your rental property constructed after 1985?</b>	
If so you may be entitled to claim a special building deduction. If you don't already have a depreciation report please contact our office for a referral.	
<b>Did you purchase any replacement/capital items valued at more than \$300?</b>	
eg. Hot water system, carpet, air-conditioner - Please provide details or receipts ie Date of purchase, amount and description of item.	
<b>Do you have a Depreciation Report?</b>	
Please bring with you to your appointment	

## GARNET BUSINESS SERVICES

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